



DECEMBER MINUTES

DECEMBER 7, 2019

10:00 AM

OPEN MEMBER MEETING 2019

UCDS, SEATTLE, WA

*The Mission Statement of the Washington Art Education Association is to promote excellence in visual arts education, advocacy, leadership, professional development, and scholarship in Washington State.*

MEETING TYPE	WAEA Open Membership Meeting-			
MINUTES BY	Kaylee Lishner			
<b>YELLOW HIGHLIGHT FOR THOSE IN ATTENDANCE</b>				
EXEC BOARD	Co-President (2018-2020) Tracy Fortune		Secretary OPEN	
	Co-President (2018-20) Melanie Artz		Treasurer OPEN	
	Co-President (2016-2018) - Cynthia Gaub		Co-President Elect (2018-2010) Connie Aigner Richards	
	Co-President (2016-2018) - Mandy Theis		Co-President Elect (2018-2020) OPEN	
ESD REPS/ VPS	ESD 101 – North East	o Sherry Syrie (Jan 2015)		
	ESD 105 – South Central	o OPEN		
	ESD 112 – South West	o Barb Holterman (Dec 2014)		
	ESD 113 – Capitol Region	● Pamela Valentine (Dec 2016)		
	ESD 114 - Olympic Region	o OPEN		
	ESD 121 – Puget Sound	● Marta Olson (2016)	● Amanda Amsel (2019)	
	ESD 123 – South East	o Tiffany Page (2019)		
	ESD 171 – North Central	o OPEN		
	ESD 189 – North West	o Isolde Bebee (2018)	Patti Hayes (2019)	
DIVISION REPS	<ul style="list-style-type: none"> <li>● Retired – AnnRené Joseph</li> <li>● Tacoma Museum TAM - Mac Buff (2019)</li> <li>o Higher Ed – Scott Aigner</li> <li>o Administration - OPEN</li> </ul>		<ul style="list-style-type: none"> <li>● Elementary – Jill Nettles (2018)</li> <li>● Middle – OPEN</li> <li>● Secondary – OPEN</li> <li>o Independent – Jessica Garrick</li> <li>o Pre-Service – Ashanti Walther (2018)</li> </ul>	
		Advocacy	● Faye Scannell (March 2016)	o James Andrews
COMMITTEE CHAIRS		Clock Hours	● OPEN	
		YAM/YAM Flag	● Margie Scala ● Lindsey Bertolini	● Connie Richards Aigner
		Scholarship	● Marta Olson (May 2016)	
		Awards	● Gale Riley (Feb 2016)	
		Communications	o Olga Surmacheva (June 2017)	
		Social Media	● Melanie Artz (Aug 2017)	
		Membership	o Amanda Amsel Wood (May 2019)	
		Teacher Art Show	o Carolyn Benjamin (2019)	OPEN

	<b>ArtsTime</b>	o Mari Atkinson	
<b>GUESTS/ MEMBERS</b>	<ul style="list-style-type: none"> <li>● Shannon Brennan</li> <li>● Olga Surmacheva</li> </ul>	<ul style="list-style-type: none"> <li>● Steve Okun</li> <li>● Bonnie Hungate-Hawk</li> </ul>	<ul style="list-style-type: none"> <li>● Kaylee Lishner</li> </ul>

**TRACY OPENED THE DAY @ 10:10 AM**

Note: Since there are several missing exec board members,, Cynthia as advisory past president will have an official vote of record. Steve

**MAC GAVE LOCAL LANDS PEOPLES OF DUAMISH NATION NAMED AND ACKNOWLEDGED (READING COMPILED AND BROUGHT TO MEETING BY MAC BUFF).**

**Review &Accept Corrections/Approval of Last Meeting's September 2019 Minutes**

- o **Past Minutes** reviewed Motion to accept Sept 2019 minutes with corrections Moved, Seconded, Motion passed, Approved Minutes
- o **Treasurer's Report** Tracy Fortune (interim treasurer) reported– approximate balance \$36,000. Tracy and Cynthia explained how we have the money we do. We are in a healthy financial situation. Marta- We should set a goal to get to \$40,000 a year for grant application reasons.
- o **Non-Profit Tax Status** - Tracy reviewed the TAX-exempt current status and history. Our tax exempt status was revoked in 2010, and again in Jan 2018 since taxes were not filed for 3 years consecutively. The steps to get reinstated were researched by Tracy. Paperwork and fee submitted to IRS in July, 2019. We are awaiting hearing from the IRS about reinstatement.
- o **Bookkeeper** Nina Triffleman was hired and setup quick books. She did data entry for July 2018 to November 2019 as well as the 2018-2019 taxes. She will train Steve Okun, the new treasurer.
- o Faye commented on the positivity of the Summer Retired in the location. It is a benefit for membership and should continue.
- o **Membership:** We are up in about 25 members we are at 326 members strong.
- o **Consent Agenda:**
  - o Fall Conference Debrief Meeting Notes from Nov 3rd We left items in Leavenworth for the 2020 conference. We are looking into renting a storage unit.
  - o Shannon - one sentence in the consent agenda is confusing, and should instead communicate that during ticketed sessions there should be concurrent free sessions available for all levels.
  - o Cynthia clarified there were free ticketed sessions, but there needs to be better communication. We used a model similar to NAEA conference, they have some confusing scheduling as well.
  - o Tracy - commented on positives of prior sign up... people knew which sessions they would attend, instructors knew how many attendees they to expect and materials to provide. For future conferences we work to resolve the scheduling issues and welcome suggestions. Marta session comment: Historical memories of conference could be contribution to confusion as signing up for sessions in 2019 was different
  - o If you have suggestions for the fall conference please get involved in the fall conference planning committee. The committee met in Feb and April last year. No meeting dates have been set yet for 2020. Anyone is welcome to be a part of the committee
  - o Tracy and Cynthia clarified that WAEA hopes to have Fall conference committee chairs for the fall conference ... we need volunteers for people to commit to these positions. For 8 to 10 years the practice has been that the president elects chairs plan the event and then plan it while president the next. The job of presidents and elects is a lot so we tried to get a conference committee. The presidents end up picking up the slack if others do not follow through.. To grow we need a conference committee and head planner. The professional curriculum development chair will oversee the committee chairs. This is a big picture position.

**MOTIONS:**

**Motion to accept Sept 2019 minutes moved, Seconded, Motion passed,**

**Motion to approve the consent agenda moved, Seconded, Motion passed,**

## 1. OLD BUSINESS

### REVIEW OF BOARD AND ADVISORY POSITIONS AND COMMUNITY

#### DISCUSSION

- **Open Board & Committee Positions:** Secretary, Co-President Elect, Clock Hours, Splatter Editor, Higher Ed., Social Media, Educator Art Shows Co-Chair with Carolyn Benjamin, ED&I, Professional Development, Summer Art Retreat Committee and the following ESD positions: ESD 105, ESD 114, ESD 171

#### Resigned Positions:

- Brooke Hutchison - Elect
- Patti Hayes - Secretary
- Starron Starling - Admin/Supervision

#### Open Positions to be Voted In

- Lou Palermo willing to step up to partner with Carolyn Benjamin as Co-Chair of Educator Art Shows
- Cheyenne Guillett willing to step up as Splatter Editor
- Molly Quammen as Middle School Rep
- Gregg Schlanger as Admin/Supervision
- Cynthia, Gregg and Cindy for Summer Art Retreat Coordinators
- Shannon Brennan will step up as the clock hour rep
- Appointing in the interim until a vote can be conducted for Steve (treasurer) & Olga co-president elect

**Note:** Cheyenne our Splatter Editor would like photographs of people taking on a new roll to put in splatter. Due December 15th.

#### MOTIONS:

- **Motion to accept resignations resignations of Patti Hayes (secretary) and Brooke Hutchison (elect) and Sharron Starling (admin) seconded, motion passed,**
- **Motion to accept Lou Palermo as Educator Art Show Co-Chair, Chyenne Guillett as Splatter Editor, Gregg Schlanger as Admin/Supervision, Molly Quammen as Middle Division, Shannon Brennan as clock hour rep, Steve Okun as interim treasurer, Olga Surmacheva as interm co-president elect and Cynthia Gaub, Cindy Hall and Gregg Schlanger as Summer Art Retreat Coordinators. Motion seconded, motion passed.**

## 2. NEW BUSINESS

#### ED&I

- Brief update by Marta and Mac

#### ED&I -

- Doris Conrath from Tacoma School of the Arts will join committee (Mac Buff reported)
- Marta- highlighted that for the first time we had accommodations at the conference.

- Olga would like a report from the committees about how committees communicate if remote motions have been used
- Cynthia- We have google hang-out
- Olga- noted that maybe we need a training for google hang out so we can use tools for communication and meetings
- Marta- How do we consider the tools people have to communicate, accommodating those who do not have computer access?
- Olga- Suggested committees work towards using tech for group meetings when individuals cannot all be together in person (like google hang-out)
- Olga would like to build a video library archive as well as a real time video for members to join in remote for WAEA, we are not there yet, but Olga would like to move in that direction. Are there technological supports and/or suggestions that we can investigate for these purposes?
- Marta would like the bulk of the work to revolve around helping teachers who feel isolated in their classrooms.
- Mata and Olga: Framing membership in the goal to be more diverse ... teaching artist, not just teachers.

### ESD Regions:

- Discussed changing the name of ESD Regional VPs as the name is causing some confusion with official ESD communication and with independent schools.
- Cynthia - We need to determine if we will create our own regional boundaries or keep with the current ESD ones. Renaming titles. Suggestion to use native land naming might be suitable.
- AnnRené said that other organizations have done this. Consensus that the ESD naming will be broken out to a sub committee. We will form a committee. In the interim ESD reps will call themselves a regional reps not ESD Vice Presidents. AnneRene offered resources available from OSPI, WA Teacher Retiree Association and the Washington Music Teachers for redistricting considerations.

### Leadership:

#### Spring Leadership Retreat Proposal:

- WAEA Leadership Retreat Proposal to move the event to the spring. May 15th-17, 2020. Considering Seabrook. Event would be very low cost to board members and potential board members. Cost of accommodation covered with some food covered. Budget of about \$3000 for event.
- **Motion to fund spring leadership retreat planning committee to a maximum budget of \$3000 to cover lodging, food and scholarship. Seconded, motion approved.**

#### School for art leaders: This conference is targeted at potential leaders.

- NAEA's School for Art Leaders is July 6-10, 2020. Discuss offering a scholarship for one person to attend. Application process and responsibilities with applications due Sunday Feb 16, 2020. \$799 This is a great training for co-president elects and Regional Reps.
- **Motion annually pay \$800 registration if any member is accepted to the School of Arts Leaders conference. and willing to serve as a WAEA leader for at least one year Seconded. Motion accepted.**

### Advocacy:

- **DC Training** One member will attend the National Arts Action Summit: Americans for the Arts Advocacy Training in Washington DC March 30-31, 2020. Cover registration (\$170 plus airfare and hotel (up to \$2000)
- Cythia there is a line item of \$4000 for this budget already in budget for both the DC Training and Arts and Heritage Day.
- **Arts and Heritage Day:** Discuss paying for sub coverage for two people interested in advocacy to attend the state Arts Day Feb 7, 2020. Application process and responsibilities. Goal to help develop our advocacy committee to be more than two people
- **Motion** to approve budget WAEA will pay for 1 Advocacy Committee member to attend the DC training up to \$2000 and to send 2 people to the Arts and HERitage Day registration and sub. Motion seconded, Motion approved.

## WAEA Meeting Minutes

- **Motion** to approve registration payment for the NAEA conference for the WAEA art educator of the year award.

**ACTION ITEMS/ VOTES:****MOTIONS**

- **Motion** to fund spring leadership retreat planning committee to a maximum budget of \$3000 to cover lodging, food and scholarship. Seconded, motion approved.
- **Motion** annually pay \$800 registration if any member is accepted to the School of Arts Leaders conference and willing to serve as a WAEA leader for at least one year. Seconded. Motion accepted.
- **Motion** to approve budget WAEA will provide funding for 1 member to attend the DC training up to \$2000 and to send 2 people to the Arts and Heritage Day registration and sub. Motion seconded, Motion approved.
- **Motion** to approve registration payment for the NAEA conference for the WAEA art educator of the year award.

**3. Reports & Reminders**

**Motion to adjourn the meeting, seconded, passed 12:14**

**ACTION ITEMS/ VOTES****4. WAEA Meeting Dates and Locations**

Some months will be single location full board meetings with alternating months reserved for ESD workshops & Committee meetings.

**Mark Your Calendars!**

DATE	LOCATION	LEARNING/SOCIAL OPPORTUNITY
January 2020	South West Region	Open membership meeting with Workshop
Feb/March 2020	North West Region	Open membership meeting with Workshop
April 16 2020	Puget Sound Region	Fall Conference Planning meeting with Workshop
May 15-17	Olympic Region	Leadership Retreat
July/Aug 2020	South Central Region	Summer Art Retreat
Nov 6-7, 2020	North Central Region	2020 WAEA Fall Conference at Cascade High School Leavenworth

**NAEA/WAEA PILLARS**

**LEARNING**—To develop effective leadership, teaching and advocacy for art education.

**COMMUNITY**—To build a professional community by working toward NAEA community goal objectives for career pathways to inform, attract pre-service and retain diverse members.

**RESEARCH/KNOWLEDGE**—To work toward NAEA goal for initiating a range of professional learning experiences.

**ADVOCACY**— To communicate the value of visual arts.

**ORGANIZATIONAL VIBRANCY**— To strengthen culture, systems, structures, and resources to facilitate our mission of advancing visual arts education.

# Consent Agenda

**ESD 101:** Sherry Syrie: reported that their next Meet and Make will be at Salk Middle School in Spokane on Saturday, December 7th from 10-1. We will discuss the memories we made and learning that occurred at our state conference in November, and then learn several different techniques for working with encaustics, including image transfer, collage, embedding materials and direct painting. We will also learn how to make our own encaustic medium from beeswax and damar resin.

## WAEA Fall Conference Debrief Meeting in Leavenworth WA.

**November 3, 2019**

**Notes by Marta Olson**

### SESSIONS:

Discussion started about the number and communication of free sessions and ticketed sessions. There is a delicate balance between sessions and presenters. Overall the timing of the sessions seems to be good and working, with small tweaks likely needed

- **CLOCK HOURS:** There was feedback about getting clock hours for the keynote speaker session. (Melanie to follow up with attendees if they want the additional hour)
- **LABELING OF SESSIONS:** Mac suggested minds on/ hands on. Suggestions about type of sessions. You could also do connections between minds on leads into a hands-on later in the day.
- **ALLERGY CONCERNS:** Discussion went into accommodations, issues about fumes and food allergies.
- **ELEMENTARY:** These teachers might benefit by having make and take 40 minute sessions on Friday? Or when?
- **FRIDAY EVENTS:**
  - o Having it a ticketed event for the Grunewald Guild Tour worked well and having three vans. We went to the winery and most participants did not opt to sketch
  - o Cidery Meet and Greet had lower attendance than expected for the 8:30 to 10pm time
- **SUNDAY:** Cyndi suggested Sunday hike and sketching or other options
- **TICKETED SESSIONS:** Cynthia talked about creating session tickets at the check in table and having it be a way to manage people changing sessions.
  - Ann Rene suggested that at the next conference invite Janet Hayakawa (OSPI) come and go over clock hours and endorsements and certificates.
  - Ashanti talked about getting more pre service help and about getting credit for their attendance.
  - Also, some sessions for retirement.

### VENDORS:

- Negative feedback about math vendor and there was agreement they should not come back as vendor or presenter

### FOOD:

- Also review of lunches and perhaps a salad bar. AnnRene gave compliments on the way the lunch was organized.
- Suggestion that we should keep the same caterer and change the packaging to remove foam trays.
- There was one hour and 5 minutes for lunch and awards.

### WAYS TO CONNECT:

- Member comments did ask for more way to connect with peers. ESD's ? Grade Level groups. Lesson plan swap.
- Affinity groups – no one came. Discussions about how to solve this. Affinity groups as a happy hour.

**EDUCATOR ART SHOW:**

- Maybe a better location
- Make sure we hang on to the packaging for the art work. Ask participants to label packaging to save or to take it with them and bring it back or store in staffroom

**STORAGE/SWAG:**

- Mandy suggested we get a storage unit in Leavenworth and have a local member that can help us with it. Find a local swag back member to help us. Also suggestions were made about student art club helpers.
- Cindy Hall asked about creating swag bags for the party. Suggestions were around charging vendors to have us put their catalogs in the bags. Members want free art material samples...but cut down on paper.
- Can the storage have mail availability so we can have stuff shipped to the storage unit. There was a lot of positive conversations about having a storage place.

**THEME/LOCATION:**

- We discussed using the same one every year – Fall into Art at least for 2020
- **HOTEL:**
  - o We had major issues with the Hampton Suites for both the party on Saturday Night and the Sunday morning meeting.
  - o Suggestion to look into Enzian Hotel as it was a good location 5 years ago. Book soon as it was not available for the 2019 conference

**SPLATTER:**

- Cynthia suggested that we have the evaluation forms in the Splatter magazine that they get when they check in.

**PROMOTING EVENT:**

- Cynthia shared some feedback from members and we agreed that that conference schedule should be on the website a month before the event.

**SIGNAGE:**

- Signage could be better to help people navigate the building.
- We also need to order new plastic signs because ours are trashed.
- Signs need to be bigger and collapsible. Having huge conference schedule posters hung in three wings of the venue.

**SCANNER COPIER**

- Mandy said she would donate a laser scanner and copier to WAEA.

**OVERALL:** Event went well!!!**WAEA LEADERSHIP POSITIONS:**

- Update - Steve offered to be Treasurer now that Tracy updated him that we have met many of our goals, Nov. 15 he will be taking over as treasurer and was previously nominated and voted on this.
- We are still looking for a secretary and Olga will step up and be an elected electronically.
- Cynthia: said she had been brainstorming about small positions that members could do to be involved. Conference party host would do everything to plan the party, host the party, run the raffle and handle all the details of it. Cindy Hall was nominated for this position. She works in Shelton. The DJ is willing to come back next year and Cindy needs that contact information.

- Greg Schlanger was introduced by Mandy Theis and suggested he represent the university voice. Scott is doing higher ed, admin. Greg could do Supervisory role for admin/supervision.
- Small positions that we need help with:
  - o Social media person
  - o Website committee person
  - o Registration manager would be on the conference committee.
- Summer Art Retreat: Need a summer retreat leader or we will not have it. Cindy Hall might be interested.
  - o Ellensburg has Friday art walk the first week in August might work at the college according to Greg.
  - o Cynthia, Greg & Cindy will lead the summer retreat and will look into having it in Ellensburg.
  - Splatter Editor: Cheyenne Guillett will be the new Splatter Editor.