



**JANUARY MINUTES**

**JANUARY 20, 2018**

**10:30 AM**

**TACOMA ART MUSEUM, TACOMA, WA**

*The Mission Statement of the Washington Art Education Association is to promote excellence in visual arts education, advocacy, leadership, professional development, and scholarship in Washington State.*

<b>MEETING TYPE</b>	WAEA Open Membership Meeting		
<b>MINUTES BY</b>	Connie Richards Aigner		
<b>IN ATTENDANCE</b>			
<b>EXEC BOARD</b>	● <b>Co-President</b> (2016-2018) - Cynthia Gaub	● <b>Co-President</b> (2016-2018) - Mandy Theis (video)	
	● <b>Co-President Elect</b> (2018-2020) Tracy Fortune	● <b>Co-President Elect</b> (2018-2020)- Ed Crossan	
	● <b>Past Co-President</b> (2014-2016) – Mari Atkinson	● <b>Past Co-President</b> (2014-2016) –Pamelia Valentine	
	● <b>Secretary</b> – Connie Richards Aigner (Sept 2017)	● <b>Treasurer</b> - Toni Minish (Oct 2015)	
<b>ESD REPS/ VPS</b>	<b>ESD 101 – North East</b>	● Sherry Syrie (Jan 2015)	
	<b>ESD 105 – South Central</b>	○ Judith Weldon (Jan 2017)	
	<b>ESD 112 – South West</b>	○ Barb Holterman (Dec 2014)	
	<b>ESD 113 – Capitol Region</b>	● Pamelia Valentine (Dec 2016)	
	<b>ESD 114 - Olympic Region</b>	○ Kate Cox-Ebert	
	<b>ESD 121 – Puget Sound</b>	● Marta Olson (2016)	● Faye Scannell
	<b>EDS 123 – South East</b>	○ Robert McMinn	
	<b>ESD 171 – North Central</b>	○ Don Collins (Dec 2014)	
	<b>ESD 189 – North West</b>	○ Jasmine Valandani: Northwest Museum of Art (June 2017)	
<b>DIVISION REPS</b>	○ <b>Retired</b> – Carl Clausen		
	○ <b>Museum</b> – OPEN		
	○ <b>Higher Ed</b> – Jodi Patterson: Eastern (Sept 2016)		
	● <b>Administration</b> - Sharron Starling : Cornish (March 2017)		
	○ <b>Elementary</b> – OPEN		
	○ <b>Middle</b> – OPEN		
	○ <b>Secondary</b> – Open		
<b>COMMITTEE CHAIRS</b>	<b>Advocacy</b>	● Faye Scannell (March 2016)	● James Andrews
	<b>Membership</b>		
	<b>Conference Co- Chairs</b>	● Kate Baker	● Samantha Kelly
	<b>YAM</b>	○ Nancy Jordan	
	<b>Scholarship</b>	● Marta Olson (May 2016)	
	<b>Awards</b>	● Gale Riley (Feb 2016)	
	<b>Communications</b>	● Olga Surmacheva (June 2017)	
	<b>Social Media</b>	● Melanie Artz (Aug 2017)	
<b>Retention</b>	● Lou Palermo (Aug 2017) (video)		

	<b>Teacher Art Show</b>	<ul style="list-style-type: none"> <li>Ed Crossan (2016)</li> </ul>	
<b>OTHER GUESTS/ MEMBERS</b>	<ul style="list-style-type: none"> <li>Samantha Olson (WA Virtual Academy)</li> <li>Lorraine Lee</li> </ul>	<ul style="list-style-type: none"> <li>Brooke Hutchinson (video)</li> <li>Christina Westpheling (TAM)</li> </ul>	<ul style="list-style-type: none"> <li>Amanda Halleni (video)</li> <li>Danielle Gall (Art Ed WA)</li> </ul>

## 1. OLD BUSINESS

### REVIEW OF BOARD AND ADVISORY POSITIONS AND COMMUNITY

#### DISCUSSION

- **Open Board and Committee Positions:**
  - Accepted resignations: Craig Van Den Bosch (HS) Cyndi Noyd (ESD) Deborah Supplitt (ESD), and previously Kate Baker and James Andrew from Membership
  - Accepted new interested members for open positions.
    - Museum (Brooke Hutchinson) - motion passed to accept as Museum Rep
    - Secondary (Amanda Wood) - motion passed to accept as Secondary Division Rep
    - Membership (Lou P.) - motion passed to accept as Membership Chair
    - Still looking for members for : YAM, Elementary & Middle School Representatives, Arts Time Co-Rep, and Advertising Vendor Rep
- **Logo Voting results and next steps**
  - **71 votes blue state shape 14% red swoosh 28% keep current 23 %,**
  - Rebrand & Distinguish between WisconsinAEA
  - Open up for redesign because of strong comments & should be open to members only
  - Concerns for overriding current vote stated – should stick to stated deadline
  - If open to students, some kind of prize could be awarded
  - Extended deadline for voting, and only top 3 (display at Welcome table/Maryhill)
  - Waiting for after website revealed would be helpful and release at summer leadership retreat
- **Preview of new Website**
  - Under About: Join & Connect, Your Board - Divisions with Job Descriptions, Awards, Splatter
  - Events: Calendar, Conference, WAEA Meetings, Prof Development, Art Shows
  - Advocate: Speak up! Position Statements, Advocacy Resources
  - Resources: Scholarships, Job Posting (comment to have a form for OSPI, etc to easily add to, Art Museums, Art Ed Links, Report a Need

#### ACTION ITEMS/ VOTES

- **Motion:** *Motion to accept Brooke, Amanda, and Lou as new Reps* Moved, Seconded, Approved

## 2. REPORTS

**TREASURER'S REPORT \$21,819.15 BALANCE – DUE TO NO PAST FALL CONFERENCE**

#### QUICK REPORTS

**CONSENT AGENDA APPROVED**

#### MONTHLY TREASURER'S REPORT:

#### ACTION ITEMS/ VOTES

**Motion:** *Motion to approve the Treasurer reports for August, Sept* Moved, Seconded and Approved

## 3. NEW BUSINESS

Discussion

- **Leadership to National Leadership/ budget and decisions**
  - Board leadership during summer alternating national/regional each year
  - 2017 NAEA Convention \$1825 DC Summer: \$1740 Seattle: \$500
  - Paid for delegates (delegates assembly – all invited to observe) at national convention every year
  - Cynthia, Tracy & Ed next year in South Carolina \$1800 to approve for this upcoming summer
  - Vote on allocation to dedicate \$1800/2000 – full coverage for President & Co-President Elect and one registration, providing funds are available for each convention (2 per year) Approach school districts as well
- **'Mid-Summer Art Retreat' that is paired with the Summer Leadership Retreat (TRACY/ED)**
  - Scholarship offered, time to make big decisions and plans
  - Proposing to add 3 day state retreat, Mandy offering 9 hours of studio/painting training morning & evening (When is Mandy's June offering?)
  - 16 page mini splatter will be available at NAEA in March with the retreat advertised
  - Aug 6-10<sup>th</sup> – Monday 6<sup>th</sup> – Leadership retreat through Tuesday afternoon, Tues PM- Friday
  - Eastern WA offered as an option, Tides, WA – Tiatin?
  - Honorarium for 3 hour dedication to present – call out for presenters -
  - Clock hours & credit available for the leadership & then creative time Tues PM – Friday
  - Concerns for not including the weekend as part of the time voiced
  - Self-sustaining with small registration fee
  - Summer camp. childcare offering in the future if it is during the week
- **OSPI Purchase award (need a committee to select art on 4/2, need confirmation vote for two \$200 awards and \$500 for framing – Contact Gayle)**
- **Update on Advocacy Budget Costs for Faye/ February Arts & Heritage Day and James/ DC March for the Americans for The Arts Action Summit.**

**ACTION ITEMS/ VOTES**

**Motion:** *Motion to approve coverage for a \$2000 budget for sitting execs to attend NAEA & Summer Leadership conference Moved, Seconded and Approved and to be reviewed for future budget years.*

**Motion:** *Motion to accept plan to offer Summer & Leadership Art Retreat and consider options for future Moved, Seconded and Approved (2 abstaining)*

**4. REQUESTS AND REMINDERS**

**A. Tribute Award (need nominations by Feb 3rd) and nominations for our Fall awards ceremony will be due April 30th. <https://tinyurl.com/2018WAEAawards>**

**B. WORKING GROUPS**

- **Prof Dev. Aka WAEA Fall planning** (Kate/Sam Lead):
- **Prof. Dev/ aka NAEA convention planning** (Mari Lead):
- **Advocacy** (Faye Lead): gather information about issues, concerns, possible topics for the Cultural Congress in Ellensburg - occurring in late April.
- **Communications** (Olga Lead): review of web, mail chimp, social media

**5. Parking Lot Items (if Any)**

**6. Notes from WORKING GROUP BREAK-OUT SESSIONS:**

**A. WAEA Fall – Extended details attached \***

- Attendees: Kate, Cynthia, Sam,
- Friday October 5<sup>th</sup> for pre-conference at TAM
- Saturday Oct 6 /Sunday 6-7 for main conference. University & School of Arts SOTA
- Sunday open for Museum exploration
- Courtyard & Hyatt Marriott
- Theme: New Washington State Arts Learning Standards
- Tagline: “Embrace the standards”
- Keynote speaker options – speaking about new standards
- Student Design Logo at NAEA?
- Work Breakdown Structure/timeline (attached on last page)
- Programming with call for presenters

**B. NAEA Local Planning Committee – Extended details attached \* Mari, Tracy, Toni, Sharron**

- Alibi room for dinner hosted by WAEA Saturday evening, reward for welcome table volunteers
- \$300 in food and raffle tickets earned for hours volunteered
- Get rid of 30 open misc. spots –
- Clock hours, Q & A, and silent auction tables still need volunteers
- Sharron printing 10 signs for the tables
- Cathy’s students doing button hats, masterpieces, & Gum Wall
- Need Volunteers to sign up - send out an action needed email
- Small Items donated that could be raffled as a set
- Student NAEA Convention Art Display: Images for a unit needed  
No actual artwork will be accepted. Color copies of student art should be fixed to sections of 3’ x 5’ butcher paper to be hung on display panels. (Teachers should photograph/print reproductions of student artwork, attach to butcher paper, and roll up; at the convention all that will be required is to unroll and hang the butcher paper with images already attached.)

**ACTION ITEMS/ VOTES**

**Motion:** *Motion to approve the dates set by conference committee for the October 2018 conference* Moved, Seconded and Approved

**7. FUTURE OPEN MEMBERSHIP MEETINGS:  
 Dates and Locations**

**SCHEDULE FOR 2017-2018 OPEN MEMBERSHIP AND ESD Meetings** (See Schedule Below)

WAEA Meeting Dates and Locations ~ September 2017 – August 2018 Some months will be single location full board meetings with alternating months reserved for ESD workshops and Committee meetings.

**Mark Your Calendars!**

DATE	LOCATION	TIME	LEARNING/SOCIAL OPPORTUNITY
February 2018	Various locations planned by ESD reps and committee heads.		<b>Wednesday February 7<sup>th</sup> 2018</b> Arts and Heritage Day in Olympia <a href="http://washingtonstateartsalliance.org/event/arts-heritage-day-2018/">http://washingtonstateartsalliance.org/event/arts-heritage-day-2018/</a>
March 17 2018 <i>confirmed</i>	Seattle Art Museum <b>SEATTLE, WA</b>	10:30 – 1:30	Full Membership/ board Meeting with BYOB sack lunch
April 20 2018	Various locations planned by ESD reps and committee heads.		April 26-29, 2018 Cultural Congress Arts Advocacy Conference Ellensburg WA
May 19 2018	Maryhill Museum Goldendale, WA	10:30 – 1:30	Full Membership/ board Meeting with box lunch <b>View teacher art show</b>

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<i>confirmed</i>			
June 23 2018	Various locations planned by ESD reps and committee heads.		Date set aside for ESD workshops and committee meetings.
July TBD 2018	TBA	Attended by exec-board	National Leadership conference with NAEA ( <i>typically last week of July on the east coast</i> )
August TBD 2018	?	To be planned by new prez-elects	Full Board Meeting and training ( <i>typically first week of August after the NAEA or regional training</i> )
October 5-7 2018 Conference	Tacoma WA		Additional details TBD

<b>NAEA/WAEA PILLARS</b>	<p><b>LEARNING</b>—To develop effective leadership, teaching and advocacy for art education.</p> <p><b>COMMUNITY</b>—To build a professional community by working toward NAEA community goal objectives for career pathways to inform, attract pre-service and retain diverse members.</p> <p><b>RESEARCH/KNOWLEDGE</b>—To work toward NAEA goal for initiating a range of professional learning experiences.</p> <p><b>ADVOCACY</b>— To communicate the value of visual arts.</p> <p><b>ORGANIZATIONAL VIBRANCY</b>— To strengthen culture, systems, structures, and resources to facilitate our mission of advancing visual arts education.</p>
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**WAEA 2018 FALL CONFERENCE DETAILS\***

Breakout Session Agenda – January 20, 2018

**1. EVENT DETAILS**

**DATE:** Saturday, October 6, 2018 (*committee vote: approved 11/18/17*)

**LOCATION:** Tacoma, Washington (*committee vote: approved 11/18/17*)

**CONFERENCE SITES** (*committee vote: approved 1/20/18*)

- Tacoma Art Museum: Friday
- University of Washington, Tacoma – downtown campus: Saturday
- School of the Arts (SOTA) – Tacoma Public School High School: Saturday

**THEME:** New Washington State Arts Learning Standards

**TAGLINE:** Embrace the Standards (*committee vote: approved 1/20/18*)

**CONFERENCE SCHEDULE:**

- Pre-Conference Friday night
  - Registration
  - Art teacher show
  - Reception
  - workshops
- Conference Saturday
  - Registration
  - Keynote
  - Awards ceremony
  - Silent auction
  - Sessions – art workshop and classroom presentations
  - ESD and/or Division meet-ups
  - Vendor Fair/Exhibition Hall
  - After party
- Post-Conference Sunday morning
  - Designate museums - meet-up locations/times for self-guided tours

**2. TO BE DETERMINED**

**REVIEW KEYNOTE PROPOSALS:**

- Debra Hannu, Duluth Public Schools, Duluth, Minnesota (NCAS Writer)

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- Kristine Alexander, The California Arts Project, California State University, San Bernardino, California (NCAS Writer)
- [Dennie Palmer Wolf](#) (Harvard Project Zero)
- [Steve Seidel](#) (Harvard Project Zero)

**GET QUOTES FROM SUGGESTED HOTELS:**

- Courtyard Marriott – Tacoma Downtown
- Holiday Inn Express + Suites – Downtown Tacoma

**3. CONFIRM: VENUES MEET NEEDS**

**4. REVIEW PLANNING TIMELINE FOR FEASIBILITY**

**ASSIGN DUTIES WAEA FALL CONFERENCE**

**Space Needs**

We are expecting about 150-300 teachers. To accommodate our group, we need the following:

**Friday, October 5, 2018 4pm-10:00pm**

Reception

- to accommodate registration tables
- to accommodate welcome reception
- to accommodate art teacher show

Art workshops

- Approximately 4 art studio spaces for 2-3 hour workshops
- to accommodate ~25 teachers each

Catering

- Need evening reception

**Saturday, October 6, 2018, 8am-5pm**

Welcoming space for registration and food

- to accommodate registration and sign in tables
- to accommodate ~10 vendor tables
- to accommodate additional display tables
- to accommodate food/refreshment set up
- this could be in combo with the lecture hall (or a separate space)

A space to eat breakfast snacks and lunch on Saturday

- this could be in combo with the lecture hall (or a separate space)

A lecture hall or presentation space for keynote speaker, award ceremony, and group announcements

- to accommodate ~150-300 teachers
- with AV capacity for PowerPoint or video projection
- ideally a space where we could also eat lunch during the presentation

Approximately 8 classroom spaces for the breakout workshops

- to accommodate ~25 teachers each
- with AV capacity for PowerPoint or video projection
- a mix of lecture style spaces and art-making workshop spaces

Catering

- Need breakfast snacks and coffee service
- Need boxed lunches and drinks
- Need afternoon cookies/snack bars

**AVAILABLE SPACES**

**1. School of the Arts (SOTA) – 1950 Pacific Avenue Building**

All classrooms have sinks, art tables and stools, and moveable furniture to accommodate art workshops.

- 3 large science classrooms with tall tables (with garage doors between each room can be opened into a giant space)

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- Art Studio with easels, drawing horses, and drawing boards
- Graphic Design room with computers, magnet board, and art tables
- Computer lab with 25 computers
- Photography Darkroom with 10 stations
- Video Lab with chairs, projector screen, and computer bank (can be set up auditorium style facing screen or chairs at computer terminals)
- Orange Room – large multipurpose space with tall tables and stools

Questions:

Space to display art teacher show?

Can we bring in alcohol?

Can we bring in food?

Samantha can arrange space rental for free

Contact: Doris Conrath

**2. Tacoma Art Museum (TAM) – 1700 Pacific Avenue**

- 2 large art classrooms with have sinks, art tables and chairs (FREE)
- Reception space (\$)
- Possible space for art teacher show (\$)

Samantha can arrange the following:

- Free admission for all attendees – with donation amount to TAM per attendees from registration fees (\$3 per registrant will be incorporated into the registration fee)
- Non-profit discount on space rental for reception
- free use of classrooms
- possible space for teacher art show
- Catering fees apply – must use internal catering for receptions

**3. University of Tacoma Washington (UWT): William W. Philip Hall – 1918 Pacific Avenue**

<http://www.tacoma.uw.edu/events-conference-services/william-w-philip-hall>

- Entry hallway (appropriate for greeting and registration)
- Large lobby with windows (appropriate for registration, vendors, catering)
- Milgard Assembly Room: Large multipurpose space that can be subdivided (appropriate for keynote, meals, silent auction, vendors)
- Access to bathrooms

\$1,400 all-day rental, anything from 4-10 hours. Includes:

- setup and breakdown of the event, so please make sure to account for that extra time as well! Anything over 10 hours is subject to an hourly rate of \$100.00/hour.
- The A/V equipment located in the Milgard Assembly Room (the larger front part of the hall) includes a computer, a projector with a drop down screen, a podium mic, and two wireless mics.

There is a fee if you would like to have a media technician there if anything were to go wrong and those are \$50/hour. This is optional.

Guest WiFi is also available for a flat fee of \$20. This is optional.

We would just need to know your final setup the Thursday before your event. Please note that you and your group are **NOT** permitted to move furniture on the day of the event, so we want to make sure that we have your setup need known ahead of time.

**4. University of Tacoma Washington (UWT): Joy Building – Commerce Street (1700 block)**

- Up to 8 classrooms set up classroom style (AV and computer included)
- Access to bathrooms
- Student classes also in this building during conference

\$95.00 for a 0-4 hour rate and \$185.00 for a 4-10 hour rate (per classroom)

\$760 for 0-4 hours and \$1480 for 4-10 hours (for 8 classrooms)

I won't know the availability of these spaces until June 18, 2018.

Catering

- There will be a 10% Service Fee for catering arranged by the client.
- \*Please note a UW Tacoma preferred caterer or licensed and insured caterer must be used.
- Recommend: Panera or Ingolima's
- Catering Rules: <http://www.tacoma.uw.edu/events-conference-services/serving-food-alcohol>

DEPOSIT – 10% to hold space

Contact:

**TYLER PEDERSON**

Conference Coordinator, Events & Conference Services

Office of Advancement

1900 Commerce Street, Tacoma, WA 98402-3100

253.692.4676 / fax 253.692.4307

[tylped5@uw.edu](mailto:tylped5@uw.edu) / [tacoma.uw.edu](http://tacoma.uw.edu)

PROJECT MANAGEMENT		Owner	VENUE	EaA Chair
HOST CITY & DATE		Conference Chair(s)	FOOD & BEVERAGE	EaA Chair
PROJECT OVERVIEW STATEMENT (POS)		Conference Chair(s)	CALL TO SUBMIT	EaA Chair
WORK BREAKDOWN STRUCTURE (WBS)		Conference Chair(s)	PROMOTIONAL MATERIALS	EaA Chair
PROJECT CHARTER		Conference Chair(s)	EVENT COORDINATION	EaA Chair
THEME		Conference Chair(s)	AWARDS CEREMONY	
TAGLINE		Conference Chair(s)	QUALIFICATIONS (RUBRIC)	Awards Chair
LOGO		Conference Chair(s)	NOMINATIONS	Awards Chair
FACILITIES			AWARD WINNERS	Awards Chair
CONFERENCE FACILITIES		Conference Chair(s)	CEREMONY	Awards Chair
LODGING		Conference Chair(s)	SILENT AUCTION	
PRE & POST CONFERENCE FACILITIES		Conference Chair(s)	VENUE/SPACE	Scholarship Chair(s) & Division Rep: HS
AWARDS AND/OR AFTER PARTY		Conference Chair(s)	AUCTION PARAMETERS	Scholarship Chair(s) & Division Rep: HS
MATERIALS STORAGE PLAN		Conference Chair(s)	PROMOTE	Scholarship Chair(s) & Division Rep: HS
FOOD & BEVERAGE: MORNING		Conference Chair(s)	EVENT COORDINATION	Scholarship Chair(s) & Division Rep: HS
FOOD & BEVERAGE: LUNCH		Conference Chair(s)	REGISTRATION	
FOOD & BEVERAGE: AFTERNOON SNACK		Conference Chair(s)	EZ REGISTER	Membership Chair
PROGRAMMING			REGISTRATION MATERIALS	Membership Chair
KEYNOTE SPEAKER		Conference Chair(s)	REGISTRATION TABLE	Membership Chair
SESSIONS: CALL TO PRESENT		President(s)	CASHIER TABLE	Treasurer
SESSION/PRESENTER LIST		President(s)	MEMBERSHIP/HOSPITALITY TABLE	Advocacy Chair
SESSION/PRESENTER ROOM ASSIGNMENTS		President(s)	COMMUNICATIONS	
EDUCATORS AS ARTISTS SHOW			GENERAL CONFERENCE INFORMATION	Comms Chair(s)



<b>SPLATTER</b>	<b>Splatter Editor</b>	<b>AFTER THE CONFERENCE</b>	<b>President-Elect(s)</b>
<b>TARGETED COMMUNICATION FOR ATTENDEES</b>	<b>Comms Chair(s)</b>		
<b>EVENT COORDINATION</b>			
<b>BEFORE THE CONFERENCE</b>	<b>President-Elect(s)</b>		
<b>DURING THE CONFERENCE</b>	<b>President-Elect(s)</b>		
<b>VENDOR MANAGEMENT</b>	<b>Advertising/Vendor Mgmt Chair</b>		

**Secretary, ESD VPs, & Division Reps will be assigned sub-tasks as needed**

NAEA Convention - Art + Design = STEAM

**WAEA Host Committee Update\***

Committee Meeting Jan. 20, 2018

1. We reviewed the online sign-up system to view open spots and discussed the new incentive Cynthia organized, for volunteers to join our WAEA Board Dinner. There will be a three MailChimp notices sent out reminding members to sign-up to volunteer.

JOIN US IN Seattle: VOLUNTEER TODAY - Pick a Spot Now

*Along with being an integral part of the most beneficial exciting gathering of thousands of art educators and advocates, by volunteering you have an additional benefit. Read on -*

All volunteers can join the board for a WAEA sponsored thank you party. Come anytime between 5:30-10:00 pm, Saturday Night, at the Alibi Room in Pike Place Market. Volunteers will also earn one raffle ticket for each hour of service completed during the convention. A raffle for great prizes will be held at 8pm. Banquet style food dishes will be provided along with a CASH bar. For directions and more information. <http://seattlealibi.com/>

As the host city, WAEA will help convention attendees in a number of ways. Our online volunteer sign-up has a variety of days and times to choose from. If you don't know your schedule yet, go to <https://www.naea18.org> and click on "Program" to select the sessions you'd like to attend. You can then sign-up to volunteer during your open times.

Or, once you are at the convention if you decide you'd like to volunteer, stop by the **WAEA Hospitality Welcome Table** and check to see how you can help. *Remember all volunteers do need to be members and pay the registration to attend the convention.*

**Job Descriptions:**

Bus Greeters' Tasks - Offsite Tours / Workshops:

All buses will depart from the Convention Center at the Lobby Level entrance.

1. Check the time the bus will depart. Be at the entrance at least 15 min. prior to departure.
2. You will have a clipboard with the destination tour/workshop information.
3. You will greet people, check off names, and answer questions.

\*You are free to go as soon as the bus departs. You cannot attend the tour unless you have paid to attend through the NAEA registration. Thank you!

2. We reviewed and noted materials and prep needed for each station at the Host Table.

- > Mari completed syllabus, will be receiving course materials from Seattle Pacific Univ. and prepare all forms for clock hours
- > Sharon will have students from Cornish College create table signage
- > Toni will have the Seattle Skyline Tribute Gum Wall built
- > Carl will design and print art-based information

- > Lisa will bring in exhibit boards for student art display
- > Cathy will organize NAHS fundraising section and student volunteers
- > Marta, Carl, and Tracy will organize all gift baskets & materials for Silent Auction

Hospitality Table Positions:

**Clock Hours & Credit - Duties: Lead - Mari Atkinson**

1. Manage sign-in: Participants for clock hours are to sign-in, take an information sheet, and will need to check-in for attendance each day they attend the conference.
2. Manage Evaluation Forms: Participants are required to complete an evaluation form on the last day of attending the conference (Friday or Saturday). Upon turn-in of evaluation forms, you will hand out the clock hour affidavit. Keep all turned-in evaluation forms in the designated box.
3. Manage SPU Credit Forms: Participants complete a registration form and pay (only check or credit card #). Give bottom copy back for receipt, file form in designated box, give syllabus and evaluation form along with directions hand-out. Point out evaluation box so participants can return evaluation (and assignment - if in hardcopy format) at any time later throughout the conference.

**Information Q & A - Duties: Lead - Toni Minish**

Answer Questions and/or Provide Resource: WAEA will have Art-focused informative flyers made-up on Places to See, Places to Eat, Places to Drink (cool breweries, distilleries, wine tasting), and Transportation Options; and two large posters of mountain ranges and Puget Sound will be posted on panel at the back this section as a reference.

**Stuart Davis Student Scholarship Silent Auction - Duties: Lead - Carl Clausen and Marta Olson**

Manage and Collect Money: Money will be collected for the following fundraising for the Stuart Davis Student Scholarship: Assorted colors of Gum will be sold for creative additions to the Tribute Gum Wall, Raffle for Gift Baskets/ Vendor Donations for Scholarship (raffles will be announced at various times throughout the conference)

\*Contact Carl at: [cjclausen@aol.com](mailto:cjclausen@aol.com) if you have donations for our fundraising efforts.

**Student Art Exhibit: Lead - Lisa Crubaugh**

We want to show as much student work as possible, so we've made it very easy. You won't even need to transport any artwork! Simply photograph and print pictures of student work and attach to a 6' long piece of butcher/roll paper (approx. 3' wide). Only students' first names may be written. It is optional to add a brief lesson description; your contact information would be very helpful in case someone has questions. Then all you do is roll-up the display and bring it with you to the convention to the student art area. Signing up on the student entry art form would be wonderful, however this is also optional.

Thank you for helping be part of our WAEA WELCOMING COMMITTEE for 2018 NAEA! Volunteer Link Here:

<http://www.volunteersignup.org/YJEB8>

3. NAEA requested WAEA Host Committee determine a school district in need to receive art materials left by vendors. Overall, the committee decided to focus on a district in the Eastern part of the state. Mari contacted all Regional Vice Presidents from the Educational Service Districts east of the mountains. Sherry Syrie ESD 101, reached out to educators in her region and received the following requests:

(1) *"Spokane Public Schools needs art supplies for our district! Teachers have been buying a lot of the supplies themselves. This year, several of the low-income schools do not have money for art, so they are not creating ANY art. It's very discouraging..."*

District 81 (Elizabeth Jones)

(2) "I'm the first and only elementary art teacher in my district CVSD in Spokane, and my room is currently under construction. Since I am the only elementary art teacher, I have no supplies yet. The school is Title 1 and I am thrilled to be providing these children with a formal art education. Any help would be appreciated!!!" (Rachel deLateur)

(3) Lorraine Lee would also like to transport any additional supplies to her ESD 114.

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- > The committee decided to send most of the supplies to Spokane, with additional to ESD 114.
- > Next task will be confirming transportation of supplies. We do have a couple of volunteers to drive trucks to a meeting spot (possibly Leavenworth at Cascade HS - as Teara is the only middle and high school visual art teacher and may also need supplies.