

WAEA Meeting Minutes



NOVEMBER Minutes

November 17, 2018 9:30am

Cornish College of the Arts

The Mission Statement of the Washington Art Education Association is to promote excellence in visual arts education, advocacy, leadership, professional development, and scholarship in Washington State.

Washington Art Education Association Monthly Meeting Agenda-in-Brief
Meeting Norms (DRAFT):
TIME: Start & End on Time, Monitor Air Time, **TOPICS:** Follow Agenda, Keep on Topic,

PROCEDURES: Follow Robert's Rule of Order for Motions/Voting,

Appoint Discussion Manager/Time Keeper for each meeting,

TONE: Be Respectful/Inclusive of Others, Assume Best Intent, Limit Side Conversations & Electronics

Meeting Type	WAEA Monthly Meeting		
Minutes by	Patti Hayes (WAEA Secretary)		
IN ATTENDANCE			
Executive Board	ESD Reps/VPS	Division Reps	Committee Chairs
Co-President (2018-2020) Tracy Fortune- <i>remote Texas</i>	Marta Olson ESD 121 Puget Sound	Amanda Ansel- Wood Secondary	James Andrews (2016) Advocacy
Co-President (2018-2020) Melanie Artz			Olga Surmacheva (2017) Communications
Past Co-President (2016-2018) Cynthia Gaub			Melanie Artz (2017) Social Media
Secretary (2018-2020) Patti Hayes			Lou Palermo (2017) <i>remote</i> Membership and Teacher Art Show
Connie Richards-Aigner Past Secretary (2017-2018) Co President Elects (2018-2020)			Carolyn Benjamin (2018) Teacher Art Show (pending)
Other Guests/Members	Louis Allard Kaylee Lishner		

Meeting began at 9:45 with a brief Meet and Greet introductions including three new attendees.

1. Review and Accept Previous Minutes with Correction, Treasurer's Report, & Approval of Consent Agenda

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- Discussion/Corrections September 2018 Minutes - Corrections and additions were made to the attendance list and WAEA member roles, resignations, and changes as discussed and confirmed by members of the Executive Board.

Motion to accept September minutes, seconded, and motion passed.

- Norms- Last meeting no set norms in print as of yet, going forward we will include final norms on top of minutes (see draft currently). Brooke was working today, she will explain and lead Norm discussion and finalization at the January 2019 meeting.

Melanie read the draft and noted two important items, speaking order, monitor pacing.

Marta noted that Norms encompass ED & I (Equity, Diversity, & Inclusion)

For today's meeting Connie will be timekeeper

- Treasurer's Report October-November 2018. Toni was not in attendance but the report was presented as a spreadsheet and members discussed the current financial status post Fall Conference (Oct.2018) including some bills yet to be finalized. Summer Leadership, Summer Retreat, and Fall Conference revenues and expenses are all included in the report. Leadership (Yakima) expenses did not exceed costs, Art Retreat (Yakima) expenses exceeded costs. Insurance costs were included as expenditures in the report and the balance of \$7691.66 (???) was discussed.

- Consent and Quick Reports- Review and summarized by Co- President Melanie Artz.

A survey was sent out after conference and there were (50) responses, the drawings were advertised and Blick generously donated of six gift certificates.

Consent Agenda

1. Treasurer Reports for Fall Conference, Summer Events and Sept- Nov (Toni)
2. ESD 101 (Sherry)
3. Arts Time (Mari)
4. Fall Conference Prize Winners (Tracy)
5. Advocacy News (Faye)
6. Transformational Leadership for Racial Equality Workshop Report (Toni and Lou)
7. New Advertising Structure (Tracy)
8. Fall Conference Survey Evaluations Feedback Summary (Cynthia) – sent as google drive invite

Supporting Meeting Documents:

1. Travelling Workshop Proposal: For WAEA ESD Professional Development (Cynthia)
 2. Fall Conference Standard Operating Procedures Proposal (Cynthia) separate PDF to come from Cynthia
 - There was a motion to approve all three reports: Consent, Quick, and Treasurer's Report
- Motion to accept was seconded, and motion passed.

ACTION ITEMS/VOTES:

- Motion to accept September minutes, seconded, and motion passed.
- There was a motion to approve all three reports: Consent (Quick, Reports) and Treasurer's Report Motion to accept was seconded, and motion passed.

2. OLD BUSINESS

DISCUSSION

- Resignations: Karen Towey resigning- Committee Chair YAM and Cynthia Gaub (*Splatter* Editor). Winter is her last issue. There was a motion to approve and accept these resignations, it was seconded, motion passed. The Board gratefully accept their hard work and their

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resignations. Cynthia was thanked for her hard work and dedication to *Splatter* publications. This creates an open position for *Editor* and there are other Open Positions:

- *Splatter* Editor + ESD 114 Olympic
- ESD 105 South Central + Museum
- ESD 171 North Central + Retired
- Higher Ed ? (Tracy to follow up with Jodi Patterson) + Vendor/Advertising
- YAM (Youth Art Month) + Social Media

ArtsTime Committee member- Mari needs another person to serve as a committee member
Caroline Benjamin- she will co-chair the Educator Art Show position-Maryhill Exhibit with Lou Palermo

- Approval of election results- motion to approve election results, including pending treasurer position. Mentioned was a need for Seattle or Yakima representatives.
- Lou Palermo- Maryhill exhibit/meeting March 15 to May 27th. Also the idea was brought up to exhibit educators artwork @ the Fall Conference 2019?
- Fall Conference Feedback- Tracy summarized and we asked Louis (in attendance) to comment on the conference (2018). Louis noted there is a need to pad summer attendance, he felt encouraged to do this at his school and others should do the same, remind teachers and districts.
- Disappointing to have cancellations of workshops on Friday for those who signed up. Lou suggested sign up with (NAEA surveys--software registration system is highly recommended from Oregon conference) especially for Friday night sessions. Tracy volunteered to find out about @ Oregon Art Ed. assoc. system and make the contact.
- This was the lowest attendance in 5 years. Probable reasons and feedback with reasons were noted and explained.
- 2018- Conference Survey Evals were shared by Cynthia Gaub.

Key items:

- Attendees heard thru WAEA emails
- Deciding attendance factors were location, close to home
- Factors for not attending- too expensive, school admin./no support, too early in school year, strike delays, far away, substitute issues, weather issues
- Want to see: lots of pluses, clock hrs., ESD workshops for clock hours
- Connect to American for the arts
- Help out to advocate for LGBTQ communities
- More hands on presentations, get more for the time

Presenters: disappointed by numbers, loved presenting

Lou elaborated- activities because of lecture style rather hands on not prescriptive

Model best teaching when teaching teachers/UTAH Conference is an example

- Leavenworth for November 2019- took research and changing ideas for dates, proposed dates are first weekend in Nov. @ the Leavenworth High School. Tracy is waiting to hear from the principal.

This is a destination location, there will be a meeting @ the school in the Spring to view site and discuss set up

***Usage charge is \$2400. which is ½ the price of UW Tacoma, Fall Conference 2018.

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- Conference Planning Committee structure: document from Colorado are user friendly, helpful tool, good structure and hierarchy to research and possibly use.
Proposal: 5 chairs we will look at work group time, good for what WAEA needs, do some fine-tuning for better conference. Ultimate goal is to improve conference.
- ED & I (Equity, Diversity, & Inclusion), a work group format needed to embed ED & I in all WAEA practice and protocol. Marta (and Lou) presented from the seminar.
See : "Planning Guidelines RESTRUCTURING IMPLEMENTATION"
- Seminar @ Everett CC- Lou, Marta & Toni were there and two attendees shared
"Our organization needs a policy....we need action. When presenting, try to "check out of *head* hotel, check into *heart* hotel."

Highlights from ED & I Seminar

1. Why statement (follow up with document notes)
2. Intent vs Impact
3. Practice, expect non-closure, listen for understanding
4. We can't fix inequity, but must ask questions, seek out opportunities
5. Look @ WAEA demographics compared to Wa. state demographics, what are the stats?
6. Get educated, address "micro aggression" (stereotyping, toxic masculinity, be careful of labels, projecting ideas)
7. Our organization- discuss: we are in the "people" business, not the white people business---we must change and be more open to change, have intentions
8. Be willing to have difficult conversations

Toni documented during the workshop, verbalized questions about these conversations

Marta spoke of demographics and studies by social research expert Indira (Penn State)long discussion on demographics

It was also suggested to advertise for WAEA memberships with more of a scope to attract members and volunteers to work for the organization, the visual arts. The voluntary positions tend to be a systemic problem.

ACTION ITEMS/NOTES:

- Approval of election results- motion to approve election results, including pending treasurer position.

3. NEW BUSINESS

DISCUSSION

- Position Statements (NAEA does this, there is a searchable database)- survey went out to all board members. All three position statements were accepted other than wording on "what qualified art educators have." Tracy Fortune suggests we accept all three, going forward: policy and procedure to review and create these every 2-3 years. James Andrews (Advocacy) entered the conversation, he authored the review and acceptance of position statements
- Cynthia motions to accept online position statements as worded with edits already discussed
Discussion: Also include ED & I inclusion and connections to position statements.

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Motion to accept was seconded, and motion passed.

- Tax-Exempt/Non-Profit Status- Steve not accepting treasurer position until the lost non-profit status changes. Toni and Melanie are working to resolve with a tax expert. We now have a case number and working towards resolution, hopefully by Nov. 30, 2018. We are currently waiting for reinstatement. The 2015 tax information that was missing was found and filed. WAEA needs a clean slate financially. When we have status back, Steve will review and consider taking on the roll of Treasurer.

Underscores: there is still the need for a professional bookkeeper; we are now impacted financially and progressively by this tax issue. Cynthia has a list of bookkeepers to review/Nina is a bookkeeper helping currently for minimum charge to resolve and advise on tax issues and learn the value and train our treasurer in Quick Books.

- This will be a budget item for bookkeeper hire, so we should discuss and proceed when resolved.
- *Splatter*- 100 voted @ the keynote event Fall Conference

Over 60 voted yes to = *Splatter* online/digital will be implemented and *Splatter* will not be printed Postcard will be sent by mail & email

The monetary savings can be used elsewhere. One venue for the money could go to professional development and Travelling Workshops (see *draft* document by Cynthia G.)

- Traveling workshop- See Travelling Workshop Proposal (Cynthia G.)

There are moneys from ESD and WAEA

ESD \$ can increase to \$450. each year (\$4000.)

Main idea is to increase the ESD budget to \$450. To use for professional development workshops or other trainings.

Motion has been made to change the annual from \$100 to \$450 using *Splatter* savings. ESD reps can use for anything including, supplies, teaching fees, refreshments, travel.

No questions, it is accepted as a good change.

Motion to accept change was seconded, and motion passed.

ACTION ITEMS/VOTES:

MOTION: to support acceptance of the three new advocacy position statements crafted by James with slight modification on "what qualified art educators have." that were voted on using online vote. Motion was seconded, and motion passed.

4. Reports & Reminders

- ED & I- National person Wanda Knight to work with WA art ed. to create a sub model The tax issue is a problem (non-profit status) as far as paying Wanda Knight \$3000. and continue her training sessions. We will discuss after November 30.
- With a deadline of December there is a Arts Ed. Wa. small art ed. grant for \$1500. in question because of tax issue. In fact, discussion of grants/ without non-profit status is problematic and worrisome. James talked about researching tribal moneys in some areas. Next meeting venue was discussed (Fir Island Skagit City School, 15 North Ext.221). Patti Hayes will finalize after Tuesday Nov. 20th
- We will research Swinomish tribe connection before that meeting and possibly invite a representative

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5. Notes from WORKING GROUP BREAK-OUT SESSIONS:

- **Working Group Break –Out Sessions:** ED & I and Travel Wkshp., Advocacy Group (James). Tabling Fall Conference for January 2019 meeting.
- Advocacy group- discussion of the 6 or 7 period day (Core 24 High School). No money now, districts say, because of recent teacher raises. James Andrews is contemplating writing a well worded initiative that could pass in this State concerning clarification of High School visual arts credits standards. High Quality Visual Art Education getting to every student in the state is the goal. We need power along with “being good.” The visual arts are necessary not just nice. A statewide Visual Arts initiative by WAEA, why not! James- find out if it is STEM or STEAM state-wide/OSPI, then communicate it cross public venues
- WAEA organization/advocacy (websites, and social media) must not be politically charged. There must be focus. Mostly about not starting political discussions, use a pin post (attached to the top of community- community guidelines). It was mentioned that a Facebook page is basically non-stop digital meeting that needs norms and neutrality.
- ED & I, the January meeting great place to work on norms and EDI conversations and some decisions
- Carolyn Benjamin- Art Educators Show committee- she will work in that role and start the work with Lou Palermo and other art educators as artists.
- Travelling workshop- a go idea, all very supportive, promotes more professional development opportunities which teachers ask for.
- A STEAM component in rubric/proposal was suggested to write in along with the standards
- Cynthia Gaub suggested that presentations, session, workshops for retreats and conferences should have a screening rubric for applicants to fill out to run workshops.

6. WAEA Meeting Dates, Locations, & Document Links

Mark you Calendars!!

- **January 12 2019** Full Membership/ Board Meeting -Skagit City School House, Fir Island, Wa.
- **February 6 2019** Olympia Advocacy with Arts Alliance event
- **February 9** - Fall Conference Committee Meeting at the Frye Museum 10 am
- **March 9, 2019** Tukwila Community Center for ARTS TIME “The Science of Creativity”
- **March 14–16, 2019** NAEA National Convention: Boston, Massachusetts
- **March 23, 2019** Seattle Art Museum Confirmed 9:30 – 12:30
- **April 20th, 2019** Conference Planning Cascade High School Leavenworth, 10am
- **May 2019:** Leavenworth or Maryhill TBD

WAEA Fall Conference Committee Standard Operating Procedures

Fall Conference Attendee Evaluation slideshow

<https://docs.google.com/presentation/d/1TR0VdPqUh11Yw-ssm7uUrfwyzVE7xKR3akP2-ZWY YFE/edit#slide=id.p>

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<https://drive.google.com/file/d/0B-bR1Sac9pdHLWF1RzFMbWFjRFRwM0REeFdWbUU0bnZJTk1v/view?ts=5bf655b4>

Travelling Workshop Proposal

1:36 close meeting